

Meeting Title

MINUTES

NOVEMBER 18, 2009

LARGE CONFERENCE ROOM

MEETING CALLED BY	Kenney Moore
TYPE OF MEETING	Leadership Team (School Improvement)
FACILITATOR	Kenney Moore
INTERPRETERS	Faith Powell, Donna Flanders
NOTE TAKER	Kerri Harbin, Toni Dimas
ATTENDEES	Kenney Moore, Vanessa Robisch, Brenda Flanagan, Jamia Green, Amanda Chilvers, Shelley Parker, JR Roberson, Amy Cohen Efron, Linda Massenburg, Mary Carol Cowart, Don Gallaway, Sandy Huston

Agenda topics

IINTERPRETING PROTOCOL

- DISCUSSION
- Preferences were stated

STUDENT ATTENDANCE

DON GALLAWAY

DISCUSSION

- FAY (Full Academic Year) students' attendance data is being disaggregated
- Illness/OSS were factors in attendance
- Pre-school numbers expected to be higher due to illness incidents in that age range
- Middle school numbers look good
- Multit-Racial term is not being documented due to Federal definitions. We will phase out that word usage. We will continue to break-down by race, gender, and ethnicity. This is due to definition of 'race' vs ethnicity as defined by 'No Child Left Behind'
- Parents will be responsible for selecting race and ethnicity.
- Students enrolled after October 1 are not counted in FAY (full academic year)
- Don explained the formula used to calculate attendance fixed numbers to determine eligibility for AYP
- As of October 31, 2009 there were 0 students absent over 15 days
- VR suggested a different format for reporting in order to better report relevant attendance
- Students who are withdrawn due to absences exceeding policy (did not show up for 10 unexcused days in a row are automatically withdrawn)
- If student does not enroll in another school, they are considered a drop-out and this impacts AASD negatively regarding AYP

TEACHER ATTENDANCE

VANESSA

DISCUSSION

- October Stats:
- 96% attendance rate
 - Only 5 days professional learning look for increase next month
 - 'Chronic' is defined as 4 or more days absent

STUDENT DISCIPLINE DATA REVIEW

AMY

DISCUSSION

- Office referrals have increased in October
- Line item was added to show break-down by grade
- Also discussing clear definition of 'rude' or 'disrespectful', these terms are highly personal
- Report shows some aggression increase among female students
- SWIS form is middle school protocol. Only referrals to the office are counted in this data
- VR noted that office referrals are being under-documented
- Also noted that only 17 schools days in October
- Amy broke-down the ISS data showing a total of 5 incidents in October. An incident is defined as a happening that could include more than one student
- OSS incidents in October is 6
- Behavior committee will discuss the data.

BEHAVIOR COMMITTEE REPORT

AMY

DISCUSSION

- The team is prioritizing the development of a suicide protocol.
- Dekalb Mental Health group will meet with us to set up a relationship between the Crisis center and AASD
- The committee will be attending a training in December to focus on Positive Behavior Support
- Discussed words that cause confusion. Amy requested classroom management plans from all teachers, however received instead; behavior management plans. Committee discussed differences between Classroom Management Plan and Behavior Management Plan.
- Teachers do not have clear definition of difference and terms have been used interchangeably to this point.
- Amy defined room design, processes and philosophy, behavior management plan and transitions as all part of a classroom management plan
- Marrie will now manage discipline in the sense that an assistant principal for discipline would
- Sandy would like an example of each plan sent to teachers
- Goals for committee; suicide protocol by Feb; March and April focus on bullying. Also focusing on Positive Behavior System. The committee will have all staff training this summer
- Committee members will receive 2 PLU's

SES/Parent Involvement Update

Kenney

DISCUSSION

- Possibly have parents ride the bus with students
- Will be watching the outcome

FOCUS WALK DATA

VANESSA

DISCUSSION

- Awaiting E-Walk program will be set-up electronically (hand-held)
- The data is compiled electronically
- Currently they are being done by hand. This will be a major improvement
- We will be completing the walk-through/observation after Fall Break
- Informal feedback has been on-going
- E-Walk will email the results of the observation instantly to the teacher

ACTION ITEMS

BUBBLE STUDENTS

AMANDA

- FAY students includes 71 students (3rd grade through 8th grade)
- Important to note number changes due to withdrawals.
- Around 25 students will have to meet AYP goals
- Looking at sub-group, numbers are under 40 so this will not be reported
- Kenney mentioned keeping note of sub-groups because they represent high population of students
- Amanda broke-down the data for CRCT/GAA by subject. Below is ELA
- 6 students need to pass
- GAA will make-up 26 potential
- All totaled we have around 47 students to reach the 25 student pass rate
- It was noted that high 80-90% are meeting goals.
- GAA statistics indicate a percentage of students who are eligible, however schools can easily work around this by explaining why our school has higher percentage
- Kenny commended Amanda on compiling data

DISCUSSION

ACTION ITEMS

BENCHMARK ASSESEMENT DATA

AMANDA

- Amanda broke-down the color coding on PowerPoint chart showing Benchmark results
- Will meet with teachers to fully calculate guess-rate
- Amanda noted that this test was given at 9 weeks. In future perhaps administer in February
- Collaboration with teachers is going well to improve test strategy and test taking skills
- Benchmark Test is computer based, but our students used printed version with answer sheet
- Questions posed about preparing students in 1st,2nd,3rd grade for test taking. It was proposed that test styled questions be posed daily in the classroom to familiarize the students. Further, 'Study Island' is a great tool to build confidence among lower grade levels.
- Would like to administer Benchmark later in year for comparison. Can adapt for next year.
- Sandy mentioned being aware of fuller picture of student achievement bearing in mind sense of failure. Often the students 'know that they don't know' as it relates to testing
- NWEA (Measures of Academic Progress). (Benchmark is deficit marker) conversely NWEA is a measure of growth
- February professional learning day will be training on NWEA
- It was noted it can take 6 years to make-up missed education gap
- Some older students become more motivated as they mature

DISCUSSION

PREDICTIVE TESTING

- To be commended that we have these issues on the table to help students become successful

ACTION ITEM	<p style="text-align: center;">SCHOOL IMPROVEMENT TRACKING KENNY</p> <p style="text-align: center;">ELA</p> <ul style="list-style-type: none"> • Teachers using excel to help with 4 block planning, a few are using word. • Content teachers are not using excel for 4 block model • All who are supposed to be using 4 blocks are using the 4 blocks approximately 100% of Elementary through Middle school, not all of high school • MC is helping with Math ability grouping • 100% of implementation of assessments using informal reading inventory • Writing samples collected in Dec, analyzed in Jan February • A few teachers just went to a training: What Matters in Writing: Research-Based Practices across the Elementary Curriculum with Pat Cunningham (Four Blocks creator) The training will be redelivered. • Reading content is working on 4 block content, just developed individual training materials (SH) • Implement in-class option for independent reading and retelling with teach/peer feedback using rubrics is a future goal • Implement selected re-telling rubrics with support from instruction coaches- rubrics developed and are working on plan to introduce the strategy_VR has requested that literacy committee contact other schools for the deaf to see their plan of action • HOTS training completed but not using e-Walks or teacher mentoring yet • Teacher mentoring normally more connected to class keys (VR) <ul style="list-style-type: none"> ○ VR as condensed all the recommendations into on document, will continue to organized • Class keys will help identify the kind of class-room instruction that is being implemented by each teacher • The focus walks are designed to help identify trends • Need a running record of what training teachers have had/not had • Data teams are in progress, data teams established but different trainings happening • DVD's available for home shared reading –limited basis by parent request • On-going semi-annual and language assessment GPS: Single word- put together on DVD targeted pre-k-third grade, covering conversational and pragmatic language skills using p- <ul style="list-style-type: none"> • CLASS keys is 1/3 of the way through • Sign class provided for families and staff
DISCUSSION	<p style="text-align: center;">MATH</p> <ul style="list-style-type: none"> • Key math struggling b/c not enough staff • Assessments are in progress for quarterly • OAS in progress for every 2 weeks • CRCT coaching books utilized by teachers and students, in progress • We need to do individual training for OAS for content groups • Teachers need to use CRCT coaching books • Teacher mentoring is going on, some of it has been documented • Sharing information with parents is happening in the Fall and at IEPs • Flexible student groupings is being worked on, regrouped based on test in progress • Using OAS for math language is in progress • Benchmarks need to be changed to twice • Study Island is already being used with help with increasing OAS • Making OAS work with lesson plan format was discussed • OAS can be used to help with test taking skills and strategy • Bench mark work and common assessment is happening • Knowledge content and GPS reading Curriculum is coming soon • Standards based model classrooms is in progress with training happening • Develop curriculum maps for math- not to the level it should • Implement Mathematics Rubric still being worked on • Coaching training finished <p>Graduation</p> <ul style="list-style-type: none"> • Adam and Lee Ann keep KM informed and updated
ACTION TIME	DRY RUN FOR MATH
DISCUSSION	AC and MC Frame work task related to standards
ACION TIME	HIGH IMPACT RUBRIC ACTIVITY

DISCUSSION	<ul style="list-style-type: none">• Mary Carol and Amanda practiced PowerPoint presentation related to High Impact Rubric Activity.• Presentation included group participation
ACTION TIME	Closing
DISCUSSION	<ul style="list-style-type: none">• Next meeting December 2• 2 frameworks, book chapters 1-6, class keys roll out, results of short term action plan review and pull out of speech and bridges students will be discussed